

**MILAM COUNTY COMMISSIONERS COURT**

**Henry “Hub” Hubnik  
Commissioner, Precinct #1**

**James Denman  
Commissioner, Precinct #2**



**Art Neal  
Commissioner, Precinct #3**

**Wesley Payne  
Commissioner, Precinct #4**

**Bill Whitmire  
Milam County Judge  
102 S. Fannin Ave.  
Cameron, Texas 76520**

**NOTICE OF THE REGULAR MEETING  
OF THE  
COMMISSIONERS COURT OF MILAM COUNTY, TEXAS**

**MONDAY, JUNE 24, 2024, AT 10:00 AM**

**AGENDA**

The Court will convene in person in the Milam County Courtroom, located at the Milam County Courthouse, 102 S. Fannin Ave., Cameron, Texas 76520. If any member of the public would like to speak in person regarding any of the agenda items, please register with the County Judge's Office before 10:00 am, on June 24, 2024.

The following items will be addressed, discussed, considered, passed, or adopted to-wit:

1. A quorum will be established, and the meeting of the Milam County Commissioners Court will be called to order.
2. Invocation.
3. Pledge of Allegiance to the American Flag and the Texas Flag.
4. Comments from the Public (limited to five minutes).
5. Consider and take action on the consent agenda.
  - a. The minutes from previous commissioner's court meetings and act on any corrections, changes, or approval of any of the said minutes.
  - b. Certificates of Completion.
  - c. Monthly Treasurer's Report.
6. Judge's Comments.

7. Discuss and take action to require an electronic version of a Subdivision Plat be submitted with each applicable Subdivision Application.
8. Update status on the use of the Blake Building for housing the offices of JP 1, JP 2, DPS and present the DPS Agreement.
9. Discuss and take action to appoint a second alternate to the CTCOG Board of Directors.
10. Discuss and take action on a variance application from Mackie Drake and Carol Boehme on FM 1712.
11. Discuss and take action on Permission for Entry and Waiver of Claims from Jeff Turner in Precinct 4.
12. Discuss and take action on a utility installation from North Milam WSC for a waterline at FM 485 and CR 132.
13. Discuss and take action on a utility installation request from Bartlett Electric 1.6 miles west of CR 446 and CR 447 intersection, for an aerial crossing. **(Exhibit "A")**.
14. Discuss and take action on a utility installation request from Southwest Milam Water Supply at the intersection of CR 304 and CR 304A for a new service road bore.
15. Discuss and take action on a utility installation request from Minerva WSD for a new meter install on CR 235.
16. Discuss and take action to accept a notice of retirement letter from Tax Assessor-Collector Sherry Mueck. **(Exhibit "B")**.
17. Discuss and take action to appoint Melissa Fritz as the Milam County Tax Assessor-Collector.
18. Discuss and take action to approve an Agreement between eBONDS, Govolutions and Allpaid with the Milam County Sheriff's Office to process bonds and bond payments electronically.
19. Presentation by Oscar Lopez for the Children's Advocate Center of Central Texas.
20. Discuss and possibly take action to review the Tax Abatement for EDP Solar.
21. Discuss and take action to amend the Development Permit to include RV Park fees. **(Exhibit "C")**.
22. Discuss and take action to accept the resignation of Ward Roddam from Post Oak Savannah Board of Directors. **(Exhibit "D")**.
23. Discuss and take action on the process to appoint one Board Member to replace Ward Roddam on the Post Oak Savannah Board of Directors.

24. Milam County Health Department Updates presented by Jennifer Ranspot
25. Milam County WIC Program Updates presented by Jennifer Ranspot
26. Discuss and take action on possible amendments to the Adelite Storage Tax Abatement:
  - a. **Section 2.4(f)** – Continued Operations following Abatement, change to 10 years.
  - b. **Section 3.16** – Spacing, confirmation if APN10811 (parcel adjacent to project) was considered a Residential Structure in November 2022, at the time of execution.
27. Review, discuss, and act to pay the bills of Milam County, Texas as presented by the County Auditor's Office.
28. Adjourn

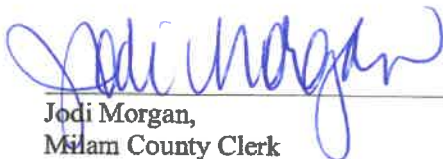
Dated this 20th day of June, 2024



Bill Whitmire  
Milam County Judge

I, the undersigned County Clerk, do hereby certify that the above notice of the *Regular Meeting* of the Milam County Commissioners Court is a true and correct copy of said Notice. Further, the Notice is published on the Courthouse Door and the County Clerk's Office of Milam County, Texas and at other places readily accessible to the public at all times beginning on the **20th day of June 2024**. The Notice will remain posted continuously for at least 72 hours preceding the scheduled date and time of said court.

County Clerk of Milam County, Texas



Jodi Morgan,  
Milam County Clerk



**JODI MORGAN**  
County Clerk

Filed 20 day of June  
in 2024, At 2:05 p M.  
JODI MORGAN  
County Clerk, Milam County, Texas  
By Jodi Morgan  
Deputy

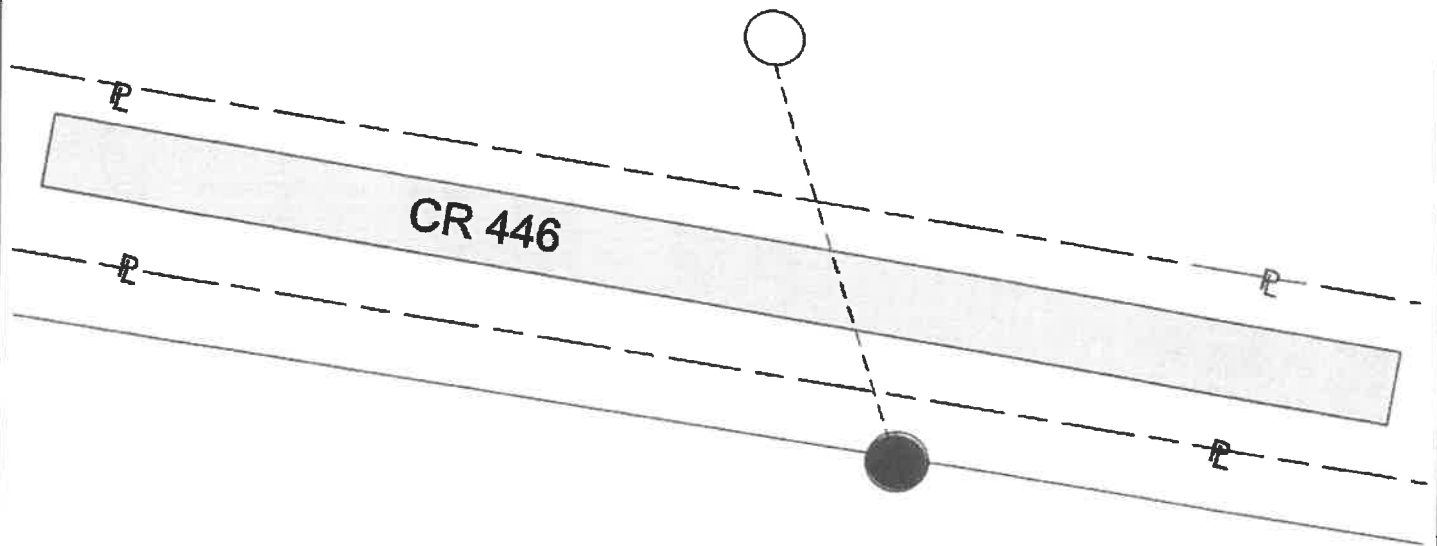
*(This Court reserves the right to convene in executive session at any time deemed necessary for the consideration of confidential matters in accordance with Texas Government code, Chapter 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes or decisions will be taken in open meeting.)*

N

Exhibit A

**Project Location:**  
1.6 miles West of  
CR 446 and CR 447  
Intersection,  
On CR 446.

**Project Description:**  
Aerial crossing only  
over CR 446. BEC to  
maintain 22' minimum  
ground clearance at all  
times. All poles and  
anchors to be installed  
in private property only



N.T.S.

LPL Solar  
Aerial Road Crossing Permit

Drawn by: D.A      6/13/2024  
Approved by R.L

- Existing Bartlett pole
- Proposed Bartlett pole to be installed
- Existing overhead primary line
- - - Proposed over head primary line

**Project Location:**  
1.6 miles West of  
CR 446 and CR 447  
Intersection,  
On CR 446.

**Project Description:**  
Aerial crossing only  
over CR 446. BEC to  
maintain 22' minimum  
ground clearance at all  
times. All poles and  
anchors to be installed  
in private property only

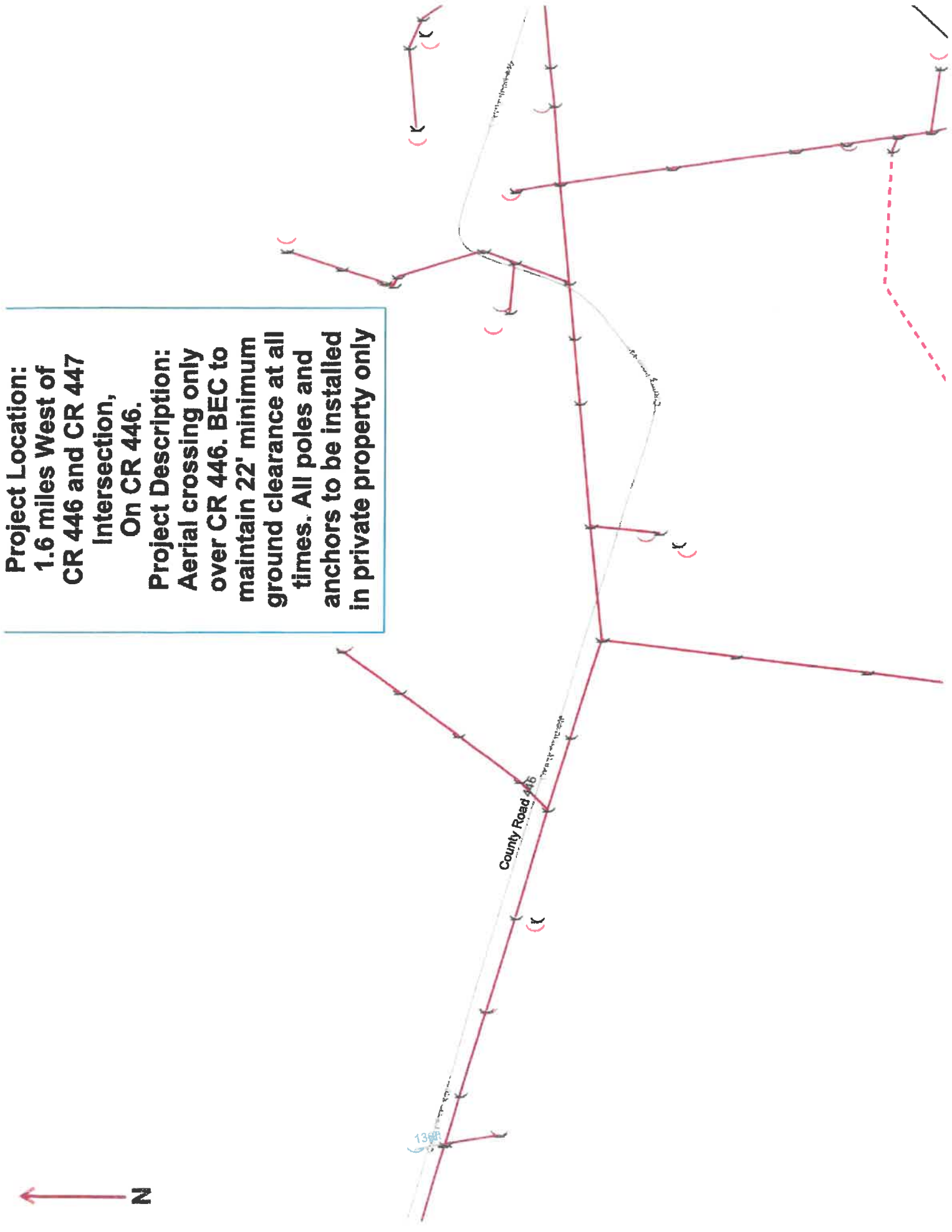


Exhibit B

**TO: Milam County Auditor/HR  
Milam County Commissioner's Court**

**June 12, 2024**

**For over 8 years, it has been my honor to serve the citizens of Milam County as the Tax Assessor-Collector. My staff and I provided quality and excellent service to Milam County in both the Tax field and TxDMV duties. I am proud of all my employees for always giving their all, I know that the success of the Tax Office is due to these dedicated individuals.**

**Please accept this letter as a formal notice of my retirement from my position as Milam County Tax Assessor-Collector, effective 11:59 p.m., June 30, 2024.**

**Regards,**

A handwritten signature in cursive script that reads "Sherry Mueck". The signature is written in black ink and is positioned below the word "Regards,".

**Honorable Sherry Mueck, PCAC  
Milam County TAC  
806 N Crockett  
Cameron, TX 76520**

Exhibit C

Application #: \_\_\_\_\_



**DEVELOPMENT PERMIT APPLICATION**

**MILAM COUNTY, TEXAS**

**Permitting Official:** Rachel Langham  
102 S Fannin  
Cameron, Texas 76520  
(254) 627-1760

**Section 1: GENERAL PROVISIONS (APPLICANT to read and sign)**

Since areas of special flood hazard have not been identified, water surface elevations have not been provided, nor has sufficient data identifying the floodway or coastal high hazard area been provided by the Federal Emergency Management Agency (FEMA), the county shall obtain, review, and reasonably utilize data available from other federal, state, local or other sources.

The flood hazard boundary maps and other flood data used by the County Floodplain Administrator in evaluating flood hazards to proposed developments are considered reasonable for regulatory purposes and are based on scientific and engineering considerations. On rare occasions, greater floods can and will occur and flood heights may be increased by man-made or natural causes. Issuance of a development permit or an exemption certificate does not imply that developments outside the identified areas of Special Flood Hazard will be free from flooding and flood damage. Issuance of a development permit or exemption certificate shall not create liability on the part of Milam County, the Floodplain Administrator, or any officer or employee of Milam County in the event of flooding or flood damage does occur.

1. No work of any kind may start until a Development Permit (PERMIT) is issued.
2. The PERMIT may be revoked if any false statements are made herein.
3. If revoked, the work must cease until PERMIT is re-issued.
4. APPLICANT is hereby informed that other PERMITS may be required to fulfill local, state, and federal regulatory requirements.
5. APPLICANT hereby gives consent to the Local Administrator or his/her representative to make reasonable inspections required to verify compliance.

**THE APPLICANT CERTIFIES THAT ALL STATEMENTS HEREIN AND IN THE ATTACHED DOCUMENTS TO THIS APPLICATION ARE, TO THE BEST OF MY KNOWLEDGE, TRUE AND ACCURATE.**

**APPLICANT'S SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

Application #: \_\_\_\_\_

**Section 2: PROPOSED DEVELOPMENT (To be completed by the APPLICANT)**

**NOTE: PLEASE PRINT LEGIBLY TO ENSURE YOUR APPLICATION CAN BE PROCESSED.**

Applicant Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Applicant Address: \_\_\_\_\_

Builder Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Builder Address: \_\_\_\_\_

Engineer Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Engineer Address: \_\_\_\_\_

**PROJECT LOCATION**

To avoid delay in processing the application, please provide below enough information to clearly identify the project location. Provide the street address, Milam County Appraisal District ID Number, Lot Number, Legal Description (attach), and the distance and direction to the nearest intersecting roadway for properties in unincorporated areas. (NOTE: A sketch attached to this application showing the project location would be helpful)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



Application #: \_\_\_\_\_

**DESCRIPTION OF WORK (Check all applicable boxes):**

**A. Structural Development**

**ACTIVITY**

**STRUCTURE TYPE**

New Structure

Resident (1-4 families)

Addition

Residence (more than 4 families)

Alteration

Non-Residence (Flood Proofing?  Yes,  No)

Replacement

Combined Use (Residential & Commercial)

Relocation

Manufactured (Mobile) Home  
- In Mobile Home Park  Yes,  no

RV Park

- Units:  1-25  26-50  51-75  76-100  More than 101

ESTIMATED COST OF PROJECT \$ \_\_\_\_\_

**B. Other Development Activities**

Clearing  Fill  Mining  Drilling  Grading

Burial (Pipeline, Cable, etc.)

Excavation (Except for structural development checked above)

Watercourse Alteration (including dredging and channel modification)

Drainage Improvements (including culvert work)

Subdivision (new or expansion)

Individual water or sewer system

Other (please specify) \_\_\_\_\_

**Section 3: Floodplain Determination (To be completed by the ADMINISTRATOR)**

The Proposed Development Property:

is NOT located in a Special Flood Hazard Area (SFHA).

Application #: \_\_\_\_\_

is partially located in the SFHA, but building/development is NOT.

is located in a SFHA.

"100-Year" Flood Elevation at the site is \_\_\_\_\_ FT. NGVD (MSL) –  Unavailable

is located in the Floodway.

See Section 4 for additional instructions.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

#### **Section 4: Additional Information Required (To be completed by the ADMINISTRATOR)**

The APPLICANT must submit the documents checked below before the application can be processed:

A site plan showing the location of all existing structures, water boundaries, adjacent roads, lot dimensions, and proposed development.

Development plans, drawn to scale, and specifications, including where applicable: details for anchoring structures, proposed elevation of lowest floor (including basement), types of water-resistant materials used below the first floor, details of flood-proofing of utilities located below the first floor, and details of enclosure below the first floor.

Also, \_\_\_\_\_

Subdivisions or other development plans (if the subdivision or other development exceeds 50 lots or five (5) acres, whichever is the lesser, the APPLICANT must provide the "100-year" flood elevations if they are not otherwise available).

Plans showing the extent of watercourse relocation and/or landform alterations.

Change in water elevation (in feet): \_\_\_\_\_ ft NGVD (MSL)

Top of new fill elevation (in feet): \_\_\_\_\_ ft NGVD (MSL)

Flood proofing protection level (non-residential): \_\_\_\_\_ ft NGVD (MSL)

- for flood proofed structures, APPLICANT must attach certification from a registered engineer or registered architect.

Certification from a registered engineer that the proposed activity in a regulatory floodway will not result in any increase in height of the "100-Year" flood plain. A copy of all data and hydraulic/hydrologic calculations supporting this finding must also be submitted.

Other: \_\_\_\_\_

Application #: \_\_\_\_\_

**Section 5: Permit Determination (To be completed by the ADMINISTRATOR)**

I have determined that the proposed activity

A.  is                      B.  is not

in conformance with provisions of Milam County Order # \_\_\_\_\_. The permit is issued subject to the conditions attached to and made part of this permit.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

**IF BOX A IS CHECKED**, the Administrator may issue a Developmental Permit upon payment of designated fee(s).

Other than the Subdivision Development Permit, the application fee is \$50.00

**SUBDIVISION APPLICATION AND PLAT FEES:**

- Residential Application:                      \$50.00
- Commercial Application:                      \$100.00
- Preliminary Plat, outside the flood plain:    \$300.00, plus \$10.00 per lot
- Preliminary Plat, within the flood plain:    \$500.00, plus \$10.00 per lot
- **RV Park    \$500.00, plus \$5.00 per RV slot**
- Final Plat:    \$150.00, plus \$5.00 per lot
- Penalties for not securing a Permit:
  - o Outside the Flood Plain:                      \$1000.00
  - o Within the flood plain:                        \$5000.00

**IF BOX B IS CHECKED**, the Local Administrator will provide a written summary of deficiencies. APPLICANT may revise and resubmit an application to the Local Administrator or may request a hearing from the Board of Appeals.

**APPEALS:**

Appealed to Board?                                       Yes     No

Hearing Date: \_\_\_\_\_

Appeal Board decision approved?                       Yes     No



Application #: \_\_\_\_\_

**Section 7: Compliance Action (To be completed by the ADMINISTRATOR)**

The Local Administrator will complete this section as applicable based on inspection of the project to ensure compliance with the County's Order for Flood Damage Prevention.

DATE: \_\_\_\_\_ By \_\_\_\_\_ Deficiencies? [  ]Yes, [  ]No

DATE: \_\_\_\_\_ By \_\_\_\_\_ Deficiencies? [  ]Yes, [  ]No

DATE: \_\_\_\_\_ By \_\_\_\_\_ Deficiencies? [  ]Yes, [  ]No

**Section 8: Certificate of Compliance (To be completed by the ADMINISTRATOR)**

Certificate of Compliance Issued:      DATE: \_\_\_\_\_

BY: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Position: \_\_\_\_\_

**SCHEDULE 1 – APPENDIX I**

**MILAM COUNTY SUBDIVISION REGULATIONS  
APPLICATION FEES**

The following are a list of development fees for Milam County, Texas. These fees are subject to change.

- Residential Applications: \$50.00
- Commercial Applications: \$100.00
- Preliminary Plat, OUTSIDE of the flood plain: \$300.00, Plus \$10.00 per lot
- Preliminary Plat, WITHIN the flood plain \$500.00, Plus \$10.00 per lot
- **RV Park \$500.00, \$5.00 per RV slot**
- Final Plat: \$150.00, Plus \$5.00 per lot
- Variance Request: \$35.00
- Penalties:
  - o Outside the flood plain: \$1000.00
  - o Within the flood plain: \$5000.00

This fee schedule has been reviewed and approved by the Commissioners' Court of Milam County, Texas on this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_. This fee schedule supersedes any and all previous fee schedules in regard to the Subdivision Regulations of Milam County, Texas.

\_\_\_\_\_  
Milam County Judge

Attest: \_\_\_\_\_  
Milam County Clerk

Additional fees shall be required by the Milam County Clerk's Office for the filing of plats in the Official Public Records of Milam County upon final approval by the Milam County Commissioners' Court.

Costs incurred for any outside legal opinion(s) shall be reimbursed to Milam County by the developer.

Exhibit D



**Post Oak Savannah Groundwater Conservation District**

310 East Avenue C  
P. O. Box 92  
Milano, Texas 76556

Phone: 512-455-9900  
Fax: 512-455-9909  
Email: [gwestbrook@posgcd.org](mailto:gwestbrook@posgcd.org)  
Website: [www.posgcd.org](http://www.posgcd.org)

June 17, 2024

**Gary Westbrook, General Manager**

The Honorable Bill Whitmire  
Milam County Judge  
102 S. Fannin, Suite 1  
Cameron, TX 76520

Sent via email to [bwhitmire@milamcounty.net](mailto:bwhitmire@milamcounty.net)

Dear Judge Whitmire,

Please accept this letter as confirmation of the recent phone call we shared that Mr. Ward Roddam has submitted his resignation from our Board effective July 1, 2024. Mr. Roddam has served the citizens of Milam County admirably during his term on our Board. Mr. Roddam was last appointed by the Commissioner's Court of Milam County to represent Municipal water user interests in Milam County. His current term is scheduled to run through December 31, 2025.

The court may appoint a person to fill out the remainder of a vacated term on our Board. Please advise me upon completion of the Court's appointment to this position. Please do not hesitate to contact me for any further information, or for any assistance our offices can provide.

Sincerely,

A handwritten signature in blue ink that reads "Gary Westbrook".

Gary Westbrook  
General Manager  
Post Oak Savannah GCD  
Cc: District files